

PENNSYLVANIA TURNPIKE COMMISSION

HIGHSPIRE, PENNSYLVANIA

FORMAL MEETING

OCTOBER 19, 2010

10:00 A.M.

A G E N D A

- A. Roll Call
Sunshine Announcement
Public Participation**

- B. Minutes-October 6, 2010**

- C. Communications-
Memo received from the Chief Counsel
Memo received from the Manager of Procurement and Material Management**

- D. Personnel**

- E. Unfinished Business**

NEW BUSINESS

1. **Adopt the Resolution ratifying the reinvestments, liquidations and purchases of securities with available cash, as described in the memo from the Assistant Chief Financial Officer dated October 8, 2010.**

2. **Approve the negotiation and execution of a Work Order, a Lease, a Supplement and the Agreements for the items listed in memos “a” through “j”:**
 - a. **Work Order #23 with TransCore for services, labor, materials, equipment, tools, support and other items and incidental work required to design, construct and install the ITMS upgrade for the Fare Collection System; for a not-to-exceed amount of \$489,893.00;**

 - b. **Lease Agreement with FiberTower to permit them to lease space and construct antennas and other related infrastructure on the Commission’s monopole at the Irwin Interchange; FiberTower will pay the Commission a lease rate of \$8,100.00 for the first year, with 3% increases every year after that; the term of the lease will be for a period of five (5) years, plus three (3) 5-year mutual renewal options;**

 - c. **Reimbursement Agreement with Pennsylvania Electric Company (Penelec) to reimburse Penelec the cost to perform the required engineering and facility relocation work necessary for the replacement of Bridge B-504 at MP 108.33 and mainline construction; at a not-to-exceed amount of \$79,423.38;**

 - d. **Assignment Agreements with Life Star Ambulance Company to assign the agreement to St. Luke’s Emergency Transport and with Elverson Ambulance Association to assign the agreement to Elverson EMS; for the emergency care and emergency medical transportation for motorist and employees using the Pennsylvania Turnpike system;**

 - e. **Supplemental Agreement with Atlas Energy Resources, LLC to reimburse Atlas for various natural gas facility relocations necessary for the construction of the Mon/Fayette Expressway, for an increase of \$6,931.38; increasing the not-to-exceed amount to \$104,931.38;**

 - f. **Settlement Agreement with the Pennsylvania Fish and Boat Commission for the Lehigh Tunnel stormwater management basin; and the issuance of payment in the amount of \$1,000.00;**

 - g. **License Agreement with the Pennsylvania Department of Transportation to permit the Department to place, energize and operate a dynamic message sign at the Fort Washington Toll Plaza;**

 - h. **Agreement with Phoenix Capital Partners for Swap Advisory services;**

NEW BUSINESS

5. Approve the Award of Bids and the Issuance of Purchase Orders for the items listed in memos “a” and “b”:
- a. Propane-supply, service and repair from October 1, 2010 through September 30, 2015, to the lowest responsive and responsible bidder, Ferrellgas; at a total award for five years of \$350,000.00;
 - b. Plow blades and hardware (October 2010 through September 2011), to the lowest responsive and responsible bidders:

Chemung Supply Corporation	\$410,000.00
Valk Manufacturing Co.	<u>31,000.00</u>
TOTAL AWARD	\$441,000.00

ITEMS ADDED TO THE FORMAL AGENDA

FINAL SELECTIONS

- F-6 Approve the consultant selection recommendations from the Technical Review Committee and authorize the negotiation and execution of a contract with the first firm listed for the items in memos “a” through “c”:
- a. Firm to provide environmental services on an open-end basis system wide; at a not-to-exceed amount of \$750,000.00 or three (3) years, whichever occurs first:
 - Reference #3-213
 - Rettew Associates, Inc.
 - BL Companies PA, Inc.
 - A.D. Marble & Company, Inc.
 - b. Engineering or Construction Management firm to provide open-end construction inspection services between MP 0.00 to MP 247.00 and the Western Expansion projects; at a not-to-exceed amount of \$850,000.00 or two (2) years whichever occurs first:
 - Reference #1-151
 - Navarro & Wright Consulting Engineers, Inc.
 - T.W. Consultants, Inc.
 - CMC Engineering
 - c. Engineering or a materials testing firm to provide open-end construction materials inspection and testing services between MP 0.00 and MP 200.00 and the Western Expansion projects; at a not-to-exceed amount of \$850,000.00 or two (2) years whichever occurs first:
 - Reference #1-152
 - Jeff Zell Consultants, Inc.
 - Professional Service Industries, Inc.
 - Solar Testing of PA, LLC

NEW BUSINESS

POLICY LETTERS

F-7 Adopt the revision to an existing Policy Letter and a new Policy Letter as listed in memos “a” and “b”:

- a. Revision to Policy Letter 8.6, Records Management Policy, to approve the revised retention schedule;**
- b. New Policy Letter 10.3, Purchasing Card Program, to establish policies, procedures and responsibilities for the Commission’s purchasing card program.**